

LANCASHIRE COUNTY RUGBY FOOTBALL UNION

Minutes of the Board Meeting

Tuesday 6th May 2025

Present: Mr D Clarke in the Chair, & Messrs, J.T. Hughes, K. Bennetta, P. Deakin, H. Hughes, & M. Downs.

In Attendance: Messrs B. Hurst, B.H. Stott, R. Jones, A. Soutar & B. Dale.

Apologies: Messrs G.A. Burns & M.J. Worsley.

CB Relationship Managers Report.

See Appendix 1.

1. MD commented that the promotion of Womens RWC seemed very slow. AS confirmed that this is being dictated by World Rugby

Minutes of the last meeting.

The minutes of the Board meeting held on Tuesday 8th April 2025, (previously circulated) were accepted and signed per procuracionem as a correct record.

Matters arising.

There were no matters arising.

RFU.

PD Reported

1. Malcolm Wharton reported on Governance Review. He informed Council only a few hours before it was released to the press. It appears to be a push to replace Council. DC noted that he is unsure who has been circulated for comment. RJ noted that a similar dissolution had occurred with England Schools.
2. At recent Council Meeting MD had mentioned our desire to publish results for U13s and U14s matches. This was rejected.
3. New regulation under 15.1.9 stating that the Age Grade Calendar must be adhered to.

Finance

See Appendix 2.

1. PD – This time of year is when our spend rate increases.
2. U20's semi final was originally scheduled as a home fixture but is now to be decided.
3. RJ questioned how many schools had paid their County Membership. PD thought very few had.

Mens & Boys Rugby.

HH Reported

1. U20's last game was a resounding 60-5 win against Yorkshire. The final group game will be on 25th May against Northumberland.
2. U17s next game is on 11th May against Yorkshire at Leigh.
3. Age Grade Calendar. There had been a few issues with the Colts league over playing on CB reserved dates. HH had surveyed clubs regarding the set up of an U17s Challenge with a mixture of responses. A meeting has been arrange with members of the Colts league to discuss.
4. Send Council pack note on new regulation 15.1.9 to those attending Colts meeting.
Action – MD
5. HH – there had been issues with registering Senior Mens County players on GMS.
6. There were some hotel rooms available for the away game at Weston Super mare.
7. MD requested the match card from the Royals game at Vale of Lune.

Womens and Girls.

KB Reported

1. All Senior Womens players had been added to GMS for the County squad. Still awaiting a response on the eligibility of some players from Simon Cruise.
2. Senior Womens training is going well.
3. Womens RWC promotion seems very poor.

Annual General Meeting.

1. Date set for 25th June at Tyldesley
2. CAB, PD JTH will stand for their posts again. MJW will not be standing
3. AB - The Chairman of Club & Community Rugby role will need a job description writing.

Correspondence.

There was none appertaining to this meeting.

New Members.

There were no new member applications.

50:50 Draw

<u>May 25</u>	Value
M Downs	£39.00
H Henderson	£6.50
M Downs	£6.50
M Downs	£6.50
RTJ Briers	£6.50

Date of next meeting.

Next Meeting: 6:30 pm on Monday 2nd June 2025 by Teams.

Any other business.

HH – Need to rethink the introduction of Electronic Match Cards for lower XV fixtures and be brought in.

BHS – 247 disciplinary cases to date this season.

BHS – Any update on website. DC to chase Jon Conn at RFU.

RJ – John O’Ryan is stepping down as Schools Chair after 6 years.

Visited Tahedal School

BD – There had been a good uptake from Girl Guides recruitment email.

Delivery from Sales Sharks had been going well.

Newton le Willows are looking to start Juniors and Girls Rugby.


Eagle looking to start an U9s team.

Aspull looking to start and U9s Girls team.

PD – attended Bolton Community for Muslim Children. 320 attended a great event by Bolton RUFC to introduce them to Rugby.

DC – Senior Cup Finals to be held at Wigan.

Meeting ended at 8:00pm



Chairman
pp

Date: 4th June 2025

Appendix 1.

CB Relationship Managers Report

CB - T1 Rugby Event Packs:

England Rugby are looking to enhance the visibility and impact of T1 Rugby events by supplying branded materials to CBs to support local club initiatives. We are seeking expressions of interest from CBs who would be willing to act as a local distribution point for this branding to enhance T1 Rugby delivery locally.

We will supply and fund a branding pack to promote T1 Rugby events across the Country, which the CB would be responsible for storing and distributing to clubs hosting T1 Rugby events. The branding packs will include;

- 2 x finn banners (shape TBC)
- 2 x oval banners.
- 5 x 10-meter lengths of bunting.
- Mesh banners (number TBC)

National CB Call:

Our next National CB call will take place next Thursday 8th May, 18.00 start time.

- 1. Women's Rugby World Cup 25**
- 2. Governance & Representation Review**
- 3. Player Registration - Process & Timelines**

To register please click the link below;

<https://us06web.zoom.us/meeting/register/b-RhKu42T4KOgtNo4usS0g>

RWC Webinars:

As presented on the CB Drop In; please see information on upcoming Club and CB webinars, please continue to promote these locally through your various communication channels.

Title: Get Ready for the Rugby World Cup

Date: 19th May

Registration link: https://us06web.zoom.us/webinar/register/WN_2IXoSCDwRQaHffG16327gA

Title: Celebration of Rugby

Subtitle: Recruiting New Players through the Rugby World Cup & Beyond

Date: **11TH June**

Registration link: https://us06web.zoom.us/webinar/register/WN_LDXTwE8bQQ-KSYLib1WlrQ

Title: The Rugby World Cup & Beyond at your Club

Date: **7th July**

Registration link: https://us06web.zoom.us/webinar/register/WN_XiyOd76PTo22-Hcz47wGzg

Lancashire County RFU Spend and Funding Report 2024/25

Funding	Month	Supplier	Description	Spend (Net Of VAT)	Monthly Spend
<u>PFR Core Funding - £28,530</u>	<u>July</u>	Preston City Council	Annual Small Lottery Fee	£ 20.00	
		Catherine Ryan	Accounts Admin	£ 100.00	
		Acorn Wellbeing	Councillng	£ 200.00	£ 320.00
	<u>August</u>	Disciplinary	2 Meeting Rooms	£ 246.00	
		Acorn Wellbeing	Councillng	£ 40.00	
		John O'Ryan	Expenses	£ 281.70	
		Disciplinary	Printer Cartridges & Stationery	£ 42.83	£ 610.53
	<u>September</u>	Thoughtful Creative	Lancs Logo Redesign	£ 600.00	
		Disciplinary	Zoom Software	£ 144.90	
		Disciplinary	Meeting Room for Age Grade	£ 125.00	
		Disciplinary	Printer Cartridges & Stationery	£ 28.56	
		Disciplinary	Meeting Room	£ 125.00	
		Catherine Ryan	Accounts Admin	£ 180.00	
		Acorn Wellbeing	Councillng	£ 320.00	
		Canva	Lancs Women Subscription	£ 100.00	
		Alexander Hough	Storage July	£ 100.00	
		Alexander Hough	Storage August	£ 100.00	
		Alexander Hough	Storage September	£ 100.00	
		Alexander Hough	Storage October	£ 100.00	£ 2,023.46
	<u>October</u>	Bigwave	Hosting Service - Starter Package	£ 229.00	
		ADM Leisurewear	Polo Shirts Lancs Youth Committee	£ 137.60	£ 366.60
	<u>November</u>	Partners & Limited	YTD Trustee Liability Insurance	£ 256.07	
		TryIt Rugby	St Winifreds - Wigan	£ 210.00	

	Disciplinary	Meeting Room	£	125.00		
	Hands On	Sage Subscription	£	84.00		
	Catherine Ryan	Accounts Admin	£	200.00		
	Acorn Wellbeing	Councillng	£	120.00		
	LSH RUFC	Community Board Meeting	£	60.00		
	Wigan RUFC	Lancs Royals Trial	£	115.00		
	ADM Leisurewear	Sweater & Shirt D.Clark	£	103.00		
	Alexander Hough	Storage	£	100.00		
	J Whitmore Rehab	Open Age Trial	£	120.15		
	Hands On	13 x MS 365 Licenses	£	76.44		
	Alister Reid Ties	Ties x 72	£	498.50	£	2,068.16
<u>December</u>	TryIt Rugby	Phillips High School	£	420.00		
	TryIt Rugby	Lowton Infant & Junior	£	420.00		
	Hands On Computing	Sage 50	£	84.00		
	Hands On Computing	MS 365	£	76.44		
	The College Of Rugby	Coching Support for PE Teachers	£	240.00		
	Alexander Hough	Storage	£	100.00	£	1,340.44
<u>January</u>	Hands On	Sage 50	£	84.00		
	Hands On	MS 365	£	76.44		
	Catherine Briers	Accounts Admin	£	270.00		
	Acorn Wellbeing	Councillng	£	160.00	£	590.44
<u>February</u>	Alexander Hough	Storage Jan	£	100.00		
		Storage Feb	£	100.00	£	200.00
<u>March</u>	Catherine Briers	Accounts Admin	£	180.00		
	Acorn	Councillng	£	160.00		
	ADM Leisurewear	Various	£	79.50	£	419.50
<u>April</u>	Collins & Darwell	Programmes Colts Finals	£	255.00		

	Catherine Briers	Accounts Admin	£	200.00		
	SDL Group	Age Grade Medals	£	3,766.82		
	SDL Group	Age Grade Medals	£	741.60		
	SDL Group	Age Grade Medals	£	682.27		
	LSH RUFC	Lancs GM Nov	£	75.00		
	LSH RUFC	Lancs Community Meeting Jan	£	60.00		
	Alexander Hough	Storage Mar-Apr	£	240.00	£	6,020.69
				Total Spend	£	13,959.82
				Remaining Fund	£	14,570.18

<u>Player Retention Funding £8,000</u>						
	<u>March</u>	Waterloo RUFC	T1 Schools Session x 16	£	560.00	£ 560.00
				Total Spend	£	560.00
				Remaining Fund	£	7,440.00

<u>Referee Recruitment Funding £4,000</u>						
				Total Spend	£	-
				Remaining Fund	£	4,000.00
	<u>Girls DPP Funding £10,000</u>					
	<u>September</u>	ADM Leisurewear	2 x Rugby Playing Kits	£	968.00	
		ADM Leisurewear	Training Equipment	£	413.75	
		ADM Leisurewear	Coaches Kit	£	750.90	£ 2,132.65
	<u>October</u>	ADM Leisurewear	Coaches Kit	£	295.00	£ 295.00
	<u>November</u>	ADM Leisurewear	Various Kit	£	2,739.05	
		ADM Leisurewear	Various Kit	£	100.45	£ 2,839.50

<u>December</u>	ADS Marquees	Marquee and Furnishings	£	1,380.00	£	1,380.00
<u>January</u>	Ethan Brazen	Physio	£	297.00	£	297.00
<u>February</u>	Niamh O'Neill	Physio	£	181.50	£	181.50
<u>March</u>	Marks with Splendour	Catering	£	367.50		
	Durham County Rugby	Camp at Barnard Castle	£	3,060.00		
	Fylde RUFC	U18s Schools Final Catering	£	208.33		
	ERC	Tax Investigation Service	£	250.00	£	3,885.83
				Total Spend	£	11,011.48
				Players Contribution	£	4,034.00
				Remaining Fund	£	3,022.52

U23s Funding - £2,000

				Total Spend	£	-
				Remaining Fund	£	2,000.00

Boys U17 & 18 CB Rep Funding - £5,900

<u>November</u>	ADM Leisurewear	Essential Kit	£	1,903.50		
	ADM Leisurewear	Various Kit	£	293.75	£	2,197.25
<u>December</u>	J Whitmore	Physio	£	31.85		
	J Whitmore	Physio	£	283.73		
	Marks With Splendor	Post Match Meals	£	650.00		
	SMC Coaches	Coach to Doncaster - Match Off	£	1,195.00	£	2,160.58
<u>January</u>	J Whitmore Rehab	Physio	£	125.00		

		J Whitmore Rehab	Physio	£	275.21		
		J Whitmore Rehab	Physio	£	130.00	£	530.21
	<u>March</u>	J Whitmore Rehab	Physio	£	257.69		
		The College Of Rugby	Schools PE Teacher Support	£	300.00	£	557.69
					Total Spend	£	5,445.73
					Players Contribution	£	1,310.00
					Remaining Fund	£	1,764.27

<u>Girls U18 CB Rep Funding - £2,000</u>							
	<u>November</u>	Coach Options Ltd	Coach to Whitley Bay	£	1,050.00		
		ADM Leisurewear	Essential Kit *	£	1,629.80	£	2,679.80
	<u>December</u>	ADM Leisurewear	Coaches Kit	£	183.76	£	183.76
	<u>February</u>	ADM Leisurewear	Misc Equipment & Bibs	£	454.75		
		ADM Leisurewear	Coaches Kit	£	663.00	£	1,117.75
	<u>March</u>	Dougherty & Allen	Catering	£	315.00	£	315.00
	<u>April</u>	SMH	Catering	£	315.00	£	315.00
					Total Spend	£	4,611.31
					Players Contribution	£	1,035.00
					Remaining Fund	-£	1,576.31

<u>U20s CB Rep Funding - £8,660</u>							
	<u>January</u>	Hayley Rose Summer	Physio	£	100.00		
		Hayley Rose Summer	Physio	£	100.00		
		ADM Leisurewear	Stakk Kit	£	448.75		
		ADM Leisurewear	Trial Shirts	£	1,100.00	£	1,748.75
	<u>February</u>	Hayley Rose Summer	Pitch Side Aid	£	100.00		

		ADM Leisurewear	Essential Kit	£	2,902.65				
		ADM Leisurewear	Other Kit	£	88.50	£	3,091.15		
	<u>March</u>	Marks Of Splendour	Catering	£	1,041.00	£	1,041.00		
							Total Spend	£	5,880.90
**Further funds to be allocated from reserves							Remaining Fund	£	2,779.10

<u>Senior Ladies CB Rep Funding - £7,460</u>	<u>April</u>	Blaithin McAteer	Physio	£	66.00	£	66.00		
<u>Including £2,500 RFU Funding</u>									
							Total Spend	£	66.00
**Further funds to be allocated from reserves							Remaining Fund	£	7,394.00

<u>Senior Mens CB Rep Funding - £10,945</u>	<u>April</u>	Greg Littler	Physio Core Kit	£	264.66	£	264.66		
<u>Including £3,000 RFU Funding</u>									
							Total Spend	£	264.66
**Further funds to be allocated from reserves							Remaining Fund	£	10,680.34

<u>Lancashire Royals - £3,000</u>	<u>December</u>	ADM Leisurewear	Essential Kit - Coaches and Mngment	£	628.25				
		ADM Leisurewear	Essential Kit - Players	£	2,353.90	£	2,982.15		
							Total Spend	£	2,982.15
							Remaining Fund	£	17.85

<u>Rugby United - £40,785</u>	<u>August</u>	TryIt Rugby	Bolton St Catherines	£	350.00	£	350.00
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<u>September</u>	TryIt Rugby	Equipment for Rugby United Drive	£	943.00		
	Blackburn RUFC	Coaching at One Voice	£	1,410.00	£	2,353.00
<u>October</u>	Blackburn RUFC	Coaching at One Voice	£	90.00	£	90.00
<u>November</u>	TryIt Rugby	Rugby United Drop - Bolton	£	700.00		
	TryIt Rugby	Rugby United Drop - Trafford	£	1,800.00		
	TryIt Rugby	Rugby United - Expenses	£	162.00		
	TryIt Rugby	Sessions at TMV	£	980.00		
	TryIt Rugby	Sessions at Claypool School	£	420.00		
	TryIt Rugby	Sessions at Chorlton High School	£	2,520.00		
	TryIt Rugby	Sessions at Bolton School Girls	£	1,820.00	£	8,402.00
<u>December</u>	TryIt Rugby	Sessions at Bolton RUFC	£	630.00		
	TryIt Rugby	Sessions st Chotrlton High	£	980.00	£	1,610.00
<u>February</u>	TryIt Rugby	Yr 7&8s Girls Festival	£	210.00		
	TryIt Rugby	Sessions for Bolton Schools Girls	£	280.00	£	490.00
<u>April</u>	TryIt Rugby	Sessions at Ashton on Mersey x 82	£	2,870.00		
	TryIt Rugby	Sessions at William Hukme x40	£	1,400.00		
	TryIt Rugby	Sessions at Wellington High x 50	£	1,750.00		
	Samz Inflatables	Bolton RUFC Community Day	£	180.00	£	6,200.00
				Total Spend	£	19,495.00
				Remaining Fund	£	18,478.00

Volunteers - £1,500

£ -

				Total Spend	£	-
				Remaining Fund	£	1,500.00
<u>Mixed Ability - £3,710</u>	<u>July</u>	TryIt Rugby	Bridge College x 28	£	980.00	
		Bolton Rugby	Mixed Ability Sessions x 12	£	540.00	£ 1,520.00
	<u>August</u>	TryIt Rugby	Active Tameside	£	210.00	
		IMAS	Training Session	£	500.00	
		IMAS	MA Rugby Accreditation	£	500.00	
		TryIt Rugby	Castle Knights x 6	£	210.00	£ 1,420.00
	<u>September</u>	TryIt Rugby	Sessions at Jigsaw	£	140.00	£ 140.00
	<u>October</u>	TryIt Rugby	Sessions at Jigsaw	£	140.00	
		TryIt Rugby	Rugby United Delivery	£	490.00	£ 630.00
	<u>November</u>	Bolton RUFC	Mixed Abilities Sessions	£	360.00	£ 360.00
				Total Spend	£	4,070.00
				Remaining Fund	-£	360.00
<u>Total 2024/25 Budget - £136,490</u>				Total Spend	£	61,968.05
				Total Budget Remaining	£	74,521.95