LANCASHIRE COUNTY RUGBY FOOTBALL UNION

Minutes of the Board Meeting Monday 6th June 2024

Present: Mr D Clarke in the Chair, & Messrs, J.T. Hughes, H. Hughes, P. Deakin, C.A. Baker, G.A. Burns,

M.J. Worsley & M. Downs.

In Attendance: Messrs A. Soutar, B.H. Stott, C. Hall, & B. Dale.

Apologies: Messrs K. Bennetta, B. Hurst & A Soutar.

CB Relationship Managers Report.

See Appendix 1. Report from A. Soutar

- 1. HH commented on the payment of player return list submitted by clubs, and that some maybe player coaches.
- 2. CH The 2 Red Rose visits with Waterloo and West Park had gone really well. There were 18 participants in total over the 2 days. Better preparation will be needed if this is repeated. Social Media spread had been good. CAB questioned if the images used of Children had been approved.
- 3. BD had met with the new club, East Manchester, who have applied to play in NOWIRUL. They are applying to Manchester Council to have posts put up.
- 4. BD attended a training session at Blackley. There is now limited space to train as the wicket is out of bounds.
- 5. BD attended the Mixed Ability Festival at Leigh. 5 Adult teams plus kids teams took part. The Sport England Grant for this is coming to an end.
- 6. PD Had spoken to the administrator of London Irish who had not been approached by the Portugese gentleman who was interested in starting a team in Salford.

Minutes of the last meeting.

The minutes of the Board meeting held on Monday 14th May 2024, (previously circulated) were accepted and signed as a correct record.

Matters arising.

There were no matters arising.

Finance Report – Appendix 2

PD circulated a written report.

- 1. CAB questioned what Hands On Computers do for the County. PD explained they host the County server as well as providing the mail addresses.
- 2. BHS has signed up with 123-reg to try the website builder software, CAB has a number of people who will help with building a site free of charge.
- 3. DC- had spoken to Jonathan Con at the RFU who would be happy for us to try to adapt one of the First Sport Club site for use as a County.

RFU Update.

- 1. DC Council had been given an update on PGP and Teir 2. There had been some progress on PGP but not Tier 2 (Championship) Not sure what would happen if one is resolved but not the other. There is a scheduled 10 hour Council Meeting to discuss this but it is not a Council decision but an executive one.
- 2. MJW Council should hold the RFU to account. PD Council can challenge but not instruct.

Representative Rugby.

1. HH – Summary report of Male representative sides.

Squad	Played	Won	Loss	Draw	Players	Clubs	Level	Schools / Colls /	Further
								Unis	Rep
U17	3	1	2	0	27	11	N/A	12	
U18	2	1	1	1pp	29	14	N/A	14	5
U20	5	4	1	0	28	12	3-10	2	5
Royals	2	1	1	0	31	15	6-10		
Mens	2	1	1	0	27	7	3-5		

- 2. HH All sides had just about come in on Budget.
- 3. JTH noted one U17s match referee was level 8 and not fit for purpose.
- 4. Womens and Girls The Yorkshire game was a game of 2 halves and we played much better in the second half.

Discipline.

1. BHS – There had been 186 cases in the season with 15 still outstanding.

Annual Awards Nominations.

These were discussed and agreed.

Correspondence.

MD received an email from MJW proposing the forming of a Directorship of Womens and Girls Rugby which had the backing of the Club & Community Committee.

There was a full discussion on this with several board members not supporting the proposal as we are trying to bring all rugby together under one Director of Rugby and not create factions.

MJW will reconsider the proposal and inform MD

New Members.

East Manchester RUFC - Approved

50:50 Draw

Jun 24		Value
	R. Brooks	£53.70
	J.E. Nixon	£8.95
	B.H. Stott	£8.95
	B.H. Stott	£8.95
	P. Saunders	£8.95

Date of next meeting.

Next Meeting: 6:30 pm on Monday 1st July 2024 by Zoom. To be confirmed

Any other business.

- GAB Feedback from the Awards events Appendix 4.
- CAB CBSM Conference will be 15th June. Bystander training will be run at the Conference.
- CAB Thanked the Board for their support in her term as President and in turn will be happy to support BH in his.
- HH 2 Cheshire Clubs had resigned from RFU leagues, Ellesmere Port and Marple. Birchfield have also resigned so there is now 14 teams across the 2 leagues.
- HH Lancashire U20s have sponsors and there is a need for the other teams to also. PD we need a sponsorship strategy.
- MJW What happened to Club Champions who we paid to generate sponsorship for us. We have heard nothing from him. DC to chase for a return of our investment.
- MD The annual County Awards Dinner will be at West Park on 28th June. MD asked for support from the Club & Community Committee in arranging the event.
- DC Past Player litigation against the RFU for head injuries. Each case will be independently judged and any correspondence clubs receive from Weightmans Solicitors is legitimate.

Meeting ended at 8:35pm

Male Some pp Chairman Date 8th July 2024

Appendix 1.

Constituent Body Regional Manager Report – 3rd June 2024

CB National Call

Next CB national call 27th June 6pm - 7pm

Allowing Council meeting to take place first, updates will be Community Game of the Future and Business Planning 24/25.

Payment of Players

The 2024 Payment of Players declaration opened on the 1 March 2024 and is required to be submitted before it closes on the 30 June 2024.

As a reminder, the declaration covers the period of 1 June 2023 – 31 May 2024. And CBs will be able to see status reports via the CB Portal: Pop Reports 23-24

Adult Player Registration.

Reminder that additional resources and information is available to CBs on the CB Portal: Adult Player Registration This includes a fortnightly breakdown for each club regarding their % of verified and unverified email addresses. The Club Developers will continue to utilise this insight to identify any clubs requiring additional support.

Rugby365 Pitch Bookings.

Although the priority window for Rugby365 pitches has closed, you can still book via Rugby365.

If you have any questions or would like more information or general guidance on how to book by Direct Debit or any other method, please don't hesitate to get in touch with us: rugby365@rfu.com

RFU Training.

The 24/25 course training booklet will be uploaded shortly to our website, we will also make this available on the CB Portal. If you have any questions, please contact your Area Training Manager.

14-18 Skill Development Programme

As you will have seen, we are running a series of skill development workshops over June, July an August. This course kicks off a season long focus on U14-U18 and is open to coaches of U14-U18 players; focusing on the development of high quality coaching of catch and pass skills. The course explores how we use the game zone/skill zone model to introduce, develop, and stretch players' ability to catch and pass under pressure.

Following the course, coaches who attend will also have access to ongoing coaching resources like session plans and videos.

Spaces can be booked for FREE- https://gms.rfu.com/GMS/coursefinder

What's coming up?

Adult Player	6 th June 6.30pm-7pm	https://us06web.zoom.us/webinar/register/WN 2mPnaDyG
Registration –	o June 6.50pm-7pm	
		Rr-nezj6VQ98Vw
Setting up Club		
Registrar Roles		
Adult Player	10 th June 7pm-8pm	https://us06web.zoom.us/webinar/register/WN_fj1fsu8URk
Registration –		<u>qiXPvWQAX8nw</u>
Player		
Registration		
Process		
Adult Player	17 th June 6.30pm-7pm	https://us06web.zoom.us/webinar/register/WN_KRDhyxpAR
Registration –		<u>ubFrO5pelQ</u>
Players Session		
Adult Player	24 th June 7pm-8pm	https://us06web.zoom.us/webinar/register/WN_A1z1Y5yET
Registration –		T-gDa-EHxK6CQ
Player		
Registration		
Process		
Adult Player	25 th June 12.30pm-	https://us06web.zoom.us/webinar/register/WN_plb3nggyTk
Registration -	1.30pm	<u>qyCRH0fXxQPg</u>
Player		
Registration		
Processes		
Building your	24 th July 7pm-8pm	https://us06web.zoom.us/webinar/register/WN 3JBLULIZR6
Volunteer Team		edLeM6Hy2-UQ#/registration
Effective	14 th August 7pm-8pm	https://us06web.zoom.us/webinar/register/WN_7AUpejt6Q
Safeguarding:		xe9wmwf5ltg4Q#/registration
Preparing Your		
Club for the		
Season Ahead		

Appendix 2.

Lancashire County RFU Spend and Funding Report 2023/24

Funding	Month	<u>Supplier</u>	<u>Description</u>	Spend	(Net Of VAT)	Mo	nthly Spend
PFR Core Funding - £28,530	<u>July</u>	Hands-On-Computing	Remote Server Support Package	£	2,079.00		
		Alexander Hough	Storage Fees July	£	100.00		
		Preston City Council	Social Lottery Fee	£	20.00		
		Acorn Wellbeing	Counselling	£	80.00	£	2,279.00
	<u>August</u>	Acorn Wellbeing	Counselling	£	160.00		
		RFU	Presidents Ticket Eng V Fiji	£	127.83	£	287.83
	September	ERC Accounting	Prep of Minutes for Filing	£	65.00		
		Alister Reid Ties	Presidents Ties & Other	£	328.60	£	393.60
	<u>October</u>	Partners& Ltd	Youth Trust Trustee Liability	£	223.97		
		Catherine Ryan	Accounts Admin	£	280.00		
		TryIt Rugby Academy	Orrell Primary Schools Program	£	540.00		
		TryIt Rugby Academy	Leigh Primary Schools Program	£	540.00		
		Acorn Wellbeing	Counselling	£	160.00	£	1,743.97
	November	Hands On Computing	Sage Monthly Subscription	£	84.00		
		Acorn Wellbeing	Counselling	£	80.00		•
		ERC Accounting	Preparation Of Accounts	£	1,975.00		
		LSH RUFC	Lancs Board Meeting Sept	£	55.00		
		LSH RUFC	Lancs Board Meeting Oct	£	55.00		
		LSH RUFC	Lancs Community Meeting	£	40.00		
		ADM	Carol Baker - Presidents Shirt/Jacket et	£	160.72		
		Tyldesley RUFC	Mental Health Initiative Support	£	150.00	£	2,599.72
	<u>December</u>	Alister Reid Ties	Royals Ties	£	375.50		
		TryIt Rugby Academy	Blackrod Primary School Programme	£	360.00		
		TryIt Rugby Academy	Whitefield School Programme - Sedgel	£	420.00		
		Leigh RUFC	Refs Expenses - Royals	£	70.00		

	Leigh RUFC	Players Drinks	£	201.66		
	Acorn Wellbeing	Counselling	£	120.00	£	1,547.16
<u>January</u>	Mark Downs	Zoom License	£	129.90		
	TryIt Rugby Academy	2 x 6 week programs - Croft Primary	£	420.00		
	Acorn Wellbeing	Counselling	£	160.00		
	Hayley Rose Sumner	Royals Physio	£	100.00		
	Big Wave Media	Web Hosting	£	218.00	£	1,027.90
<u>February</u>	Collins & Darwell	Lancs County Schools Festivals Certs	£	295.00		
	Catherine Ryan	Accounts Admin	£	300.00		
	Acorn Wellbeing	Counselling	£	320.00		
	SDL Group Ltd	Age Grade County Cup Medals	£	6,001.08		
	Fylde RUFC	U18s Schools Cup Final	£	200.00	£	7,116.08
<u>March</u>	Trylt Rugby Academy	St Basils Primary School Widnes	£	420.00		
	Trylt Rugby Academy	Oakdene Primary School Ormskirk	£	420.00		
	Catherine Ryan	Accounts Admin	£	125.00		
	Acorn Wellbeing	Counselling - Feb	£	320.00		
	Acorn Wellbeing	Counselling - Mar	£	360.00		
	SDL Group	Medals/Engravings	£	361.99	£	2,006.99
<u>April</u>	Collins & Darwell	Certs Lancs Schools Festival 2024	£	265.00		
	Collins & Darwell	Programmes Lancs Colts Finals	£	245.00		
	Tyldesley	ADM Silver Cup	£	71.49		
	Chris Barrett	Lancs Colts Cup Engraving	£	60.00		
	Catherine Briers	Admin Support	£	100.00		
	Mersey Medical Services	Medical Cover At Junior Festivals	£	880.00		
	ERC	ERC - Tax Investigation Service	£	240.00		
	SDL Group	Junior Medals	£	792.48		
	Alexander Hough	Storage	£	100.00	£	2,753.97
<u>May</u>	Alister Reid Ties	Various Ties	£	822.50		

LSH RUFC LSH RUFC	Board Meeting 15/04/24 Board Meeting 14/05/24	£ £	80.00 80.00		
Alexander Hough	Storage	£	100.00	£	1,948.50
		Total Spe	nd	£	23,704.72
		Remainin	a Fund	£	4,825.28

Adult Male Recovery Funding £15,000	September	Wigan RUFC	Adult Participation Grant - Vets	£	250.00		
		Heaton Moor	Adult Participation Grant - Vets/Touch	£	500.00	£	750.00
					500.00		
	<u>October</u>	Liverpool Collegiate	Adult Participation Grant - Touch	£	500.00		
		Aspull RUFC	Adult Participation Grant - Vets	£	500.00		
		Wigan RUFC	Adult Participation Grant - Vets	£	250.00	£	1,250.00
	November	Warrington RUFC	Adult Participation Grant - Vets/Touch	£	500.00		
		Blackburn RUFC	Adult Participation Grant - Touch Rugb	£	500.00		
		Tyldesley RUFC	Adult Participation Grant - Vets	£	250.00	£	1,250.00
	<u>December</u>	Clitheroe RUFC	Adult Participation Grant - Vets	£	500.00	£	500.00
	<u>January</u>	Oldham RUFC	Adult Participation Grant - Vets	£	500.00		
		West Park RUFC	Adult Participation Grant - Vets	£	500.00		
		West Park RUFC	Adult Participation Grant - Player Rete	£	500.00		
		Rossendale RUFC	Adult Participation Grant - Third Team	£	500.00	£	2,000.00
	February	Aldwinians RUFC	L&G Tournament	£	500.00		
		Old Bedians RUFC	Adult Participation Grant - Vets/Touch	£	500.00	£	1,000.00

	<u>March</u>	Sedgley Park RUFC	Adult Participation Grant - Touch Rugb	£	500.00	£	500.00
	<u>May</u>	Sefton RUFC	Touch Rugby Events	£	500.00	£	500.00
				Total Spend		£	7,750.00
				Remaining Fu	nd	£	7,250.00
Girls DPP Funding £10,000	November	Ethan Brazo	Physio - Girls u16s	£	99.00		
		Ethan Brazo	, Physio - Girls u16s	£	201.20		
		Ethan Brazo	Physio - Girls u16s	£	115.50		
		Hugh Lane	Physio - Girls u16s	£	198.00		
		ADM	Girls DPP Essential Kit	£	1,647.00	£	2,260.70
	<u>December</u>	ADM	Various	£	383.76	£	383.76
	<u>February</u>	ADM	Girls DPP Essential Kit	£	1,229.49	£	1,229.49
	<u>March</u>	RS Tyrer	Coach to Northern RFU	£	1,200.00	£	1,200.00
	<u>April</u>	ADM	Girls DPP Essential Kit	£	261.30	£	261.30
	<u>May</u>	First Aid 4 Sport	First Aid Equipment	£	154.31	£	154.31
				Total Spend		£	5,489.56
				Remaining Fu	nd	£	4,510.44
Targeted Delivery Funding - £8,401	September	Burnley RUFC	Schools Programme	£	350.00	£	350.00
	<u>November</u>	Trylt Rugby Academy	Sedgeley Parrenthorn Schools Program	£	2,860.00		

		Trylt Rugby Academy	Tarleton All Hallows Schools Programn	£	3,360.00	£	6,220.00
	<u>December</u>	Burnley RUFC	Schools Programme	£	350.00	£	350.00
	<u>March</u>	Blackburn RUFC	Schools Programme x 130	£	551.87	£	551.87
	<u>April</u>	Blackburn RUFC	St Albans School Programme	£	225.00	£	225.00
				Total Spend		£	7,696.87
				Remaining Fu	und	£	704.13
Boys U17 & 18 CB Rep Funding - £2,000	November	ADM	Cool Performance Fit Rugby Shirts	£	700.00		
		ADM	Coaches Jackets & T-Shirts	£	477.96	£	1,177.96
	<u>December</u>	ADM	Essential Kit U18s	£	1,234.50	£	1,234.50
	<u>January</u>	Helena Walker	Physio Cover	£	300.00		
		Helena Walker	Physio Cover	£	100.00	£	400.00
	<u>February</u>	Broughton Park	Cheshire Post Match Meal	£	380.00	£	380.00
	<u>April</u>	ADM	Essential Kit U17s	£	1,829.00	£	1,829.00
	<u>May</u>	SMC Coach Hire	Coach to Hull Ionians -U17s	£	1,195.00	£	1,195.00
				Total Coond		c	6 216 46
* Note this overspend is offset by players contribu	tions to essential	l kit		Total Spend Over Spend		£ -£	6,216.46 4,216.46
							
Girls U18 CB Rep Funding - £2,000	<u>December</u>	ADM	Essential Kit	£	1,121.75	£	1,121.75

				_			1
	<u>January</u>	Hugh Lane	Training Physio Cover	£	49.50		
		Ethan Brazen	Pitchside Coverage	£	49.50		
		Ethan Brazen	Pitchside Coverage	£	66.00	£	165.00
	March	MADREFS	Refs Expenses Cumbria/Durham	£	37.00		
		Preston Grasshoppers	Post Match Meals	£	323.33	£	360.33
				Total Spend	Total Spend Remaining Fund		1,647.08
				•			352.92
20s CB Rep Funding - £2,000 (RFU)	<u>January</u>	ADM	Coaches Kit	£	719.95	£	719.95
20s CB Rep Funding - £6,750 (Lancs)							
otal Budget - £8,750	<u>February</u>	Collins & Darwell	Yorkshire Match Tickets	£	45.00		
		Alister Reid Ties	U20s ties x 40	£	335.00		
		ADM	Essential Kit x 35	£	3,114.25		
		ADM	Coaches Kit	£	361.30	£	3,855.55
	<u>March</u>	Hayley Rose Summer	Physio - 18/02/24	£	100.00		
		Hayley Rose Summer	Physio - 25/02/24	£	100.00		
		Hayley Rose Summer	Physio - 28/01/24	£	100.00		
		Tyldesley RUFC	U20s	£	335.60		
		Sedgley Park RUFC	U20s	£	1,138.41		
		Wigan RUFC	U20 Training	£	75.00	£	1,849.01
	<u>April</u>	RS Tyrer	Coach to Hartlepool	£	850.00	£	850.00
	<u>May</u>	Hayley Rose Summer	Physio - 05/05/24	£	100.00		
		Hayley Rose Summer	Physio - 14/04/24	£	100.00		
		Hayley Rose Summer	Physio - 19/05/24	£	100.00		
		Hayley Rose Summer	Physio - 21/04/24	£	100.00	£	400.00
				Total Spend		£	7,674.51

			Remain	ning Fund	£	1,075.49
Senior Ladies CB Rep Funding - £2,000 (RFU)	ADM	Coaches Kit	£	524.56	£	524.56
Senior Ladies CB Rep Funding - £6,100 (Lancs)						
Total Budget - £8,100						
May	Coach Options Ltd	Coach to Hull Ionians	£	900.00		
	Kate Bennetta	Refreshments	£	90.07		
	Southport RUFC	Pre/post Match Meals & Drinks	£	1,979.00		
	Ethan Brazo	Physio Training	£	165.00		
	Blackburn RUFC	Pre/post Match Meals	£	1,391.67		
	Blackburn RUFC	Players Drinks	£	241.17		
	ADM	Ladies Essential Kit	£	2,295.15		
	ADM	Oxford Shirts	£	561.00	£	7,623.06
			Total Sp	oend	£	8,147.62
				ing Fund	-£	47.62

Senior Mens CB Rep Funding - £2,000 (RFU)	Greg Littler	Physio	£	273.12		
Senior Mens CB Rep Funding - £5,750 (Lancs)					£	273.12
Total Budget - £7,750						
<u>May</u>	Coach options Ltd	Coach to Hull Ionians	£	1,400.00		
	Sedgley Park RUFC	Training Meals - Cancelled	£	160.00		
	Fylde RUFC	Pre/Post Match Meals - Somerset	£	2,071.67		
	Fylde RUFC	Players/Officials Drink - Somerset	£	475.00		
	Fylde RUFC	Players Food- Training 30/05/24	£	187.50		
	ADM	Mens T Shirts	£	344.40		
	ADM	Mens Essential Kit	£	2,185.70		
	ADM	Oxford Shirts	£	527.00		
	ADM	Playing Shirts	£	687.50	£	8,038.77
			Total Sp	end	£	8,311.89
			Remaini	ng Fund	-£	561.89

Girls U12 Grant Funding - £2,500	<u>February</u>	Trylt Rugby Academy	Yr7 Cent High, Lancaster, VoL x 27	£	945.00	£	945.00
	<u>March</u>	Trylt Rugby Academy	Yr7 Outwood Academy, W.Prk x 24	£	840.00	£	840.00
				•	otal Spend		1,785.00
				Remaining Fund		£	715.00
Rugby United - £37,973	March	One Voice	Transport to Bolton RFU	£	150.00	£	150.00
	<u>April</u>	Trylt Rugby Academy	Bury Church Girls to Bolton	£	2,100.00		
		Trylt Rugby Academy	Mileage to Birmingham Mosque	£	78.30	£	2,178.30
				Total Sp	end	£	2,328.30
				Remaining Fund		£	35,644.70
Volunteers - £1,500	<u>May</u>	Blackburn RUFC	Volunteers Meal	£	937.50	£	937.50
				Total Sp	end	£	937.50
				Remaini	ng Fund	£	562.50
Mixed Ability - £14,450	September	Sale Sharks	Tickets for Mixed Ability Launch	£	133.00	£	133.00
	Novermber	Trylt Rugby Academy	Coaching in the Community - Bury	£	280.00		
		Trylt Rugby Academy	Rugby Balls with Bells	£	33.50		
		Trylt Rugby Academy	Rugby Balls with Lights	£	96.00	£	409.50
	January	Trylt Rugby Academy	Disabled Toilets For Festival	£	200.00		
		Trylt Rugby Academy	6 Sessions for Jigsaw Charity	£	210.00		
		Coach Options Ltd	Coach to Newcastle Falcons	£	950.00		

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		Trylt Rugby Academy	Equipment for Mixed Abilities Teams	£	250.00		
		TryIt Rugby Academy	Taster Sessions in the Community	£	280.00		
		TryIt Rugby Academy	Rugby Balls for Mixed Ability	£	40.00	£	1,930.00
	<u>February</u>	IMAS	Introduction to Mixed Ability Rugby	£	500.00		
		TryIt Rugby Academy	10 MAR Sessions at Bridge College	£	350.00		
		TryIt Rugby Academy	8 MAR Sessions at Aldwinians	£	280.00		
		TryIt Rugby Academy	9 MAR Sessions at Castle Knights	£	315.00		
		TryIt Rugby Academy	MAR Taster Sessions x 4	£	140.00		
		Trylt Rugby Academy	10 MAR Sessions at Bridge College	£	350.00		
		ADM	T-Shirts x 45	£	297.35		
		ADM	Jacket & T-Shirt x 2	£	155.30	£	2,387.65
	<u>March</u>	Trylt Rugby Academy	Aldwinians Mixed Ability	£	280.00	£	280.00
	<u>April</u>	Trylt Rugby Academy	Active Tameside Delivery	£	270.00		
			Jigsaw Delivery	£	210.00		
			Castle Knights Sessions	£	280.00		
			Bridge College Sessions	£	560.00		
			Sedgley Park Mixed Ability	£	210.00	£	1,530.00
	<u>May</u>	Trylt Rugby Academy	Disabled toilets for festival	£	1,500.00	£	1,500.00
				£	89,859.66		
				Total Spend Remaining Fund		£	8,170.15
						£	6,279.85
Total 2023/24 Budget - £146,954				Total Spend Total Budget Remaining		£	89,859.66
10ta 2023/24 Dauget - 1140,334							-
10tul 2023/24 Budget = 1140,334				Total Bud	get Remaining	£	57,094.34
General Reserve	July	MAD Refs	Referee Recruitment Grant 2022/23	Total Bud	get Remaining 1,135.00	£	57,094.34

			Grand Total Spend		£	92,827.66
			Total Spend		£	2,968.00
<u></u>	MADREFS	Referee Exchange April 2023	£	78.00	£	578.00
February	Alexander Hough	Storage Costs 2022	£	500.00		
	TryIt Rugby Academy	Newton-le-Willows Recruitment Event	£	300.00	£	2,390.00
	TryIt Rugby Academy	Ph2 U12 girls program	£	210.00		
	Trylt Rugby Academy	Dovedale Primary School Yr 6	£	210.00		
	Trylt Rugby Academy	Oldham Year 9	£	35.00		
	Trylt Rugby Academy	Sedgley Park Cluster Event.	£	140.00		