

## LANCASHIRE COUNTY RUGBY FOOTBALL UNION

### Minutes of the Board meeting of the held at Liverpool St Helens FC on Monday 4<sup>th</sup> September 2017

Present: Mr D.N. Herriman, in the Chair, & Messrs J.T. Hughes, T. Fitzgerald, R.T.J. Briers, K. Andrews, A.S. Kerboas, P. Deakin, J.S. Greenwood, J.B. Morgan, M. Downs.

In attendance: Messrs D. Southern, S. Urquhart.

Apologies: Messrs B.H. Stott, S.R. Blackburn, D. Clarke, M.J. Worsley & Mrs C.A. Baker.

#### RDO Report.

SU reported:-

1. RFU Post suppliers have donated 8 sets of new posts of which 2 will go to Lancashire clubs, Liverpool Collegiate and Ormskirk.
2. AGPs – Stage 3 is now live and applications are being assessed at feasibility stage.
3. Inner Warrior – 15 camps have been run recently and participation levels have been very good.

DS reported:-

4. Claire Antcliffe is now on maternity leave and a replacement is still to be found.
5. Mark Saltmarsh will visit on 31<sup>st</sup> Oct holding 3 CB meetings. Attendees should be Chair of Schools and Chair of M & J Rugby.
6. There is a lowered attrition rate of losing teams.
7. KA – Burscough Primary School looking for just one set of rugby posts.
8. DNH – looking for guidance on how CB or Professional staff deal with new Rugby Safe initiative. SU advised that there is nothing for CB to do initially, workshops are being planned aimed at M&J parents to allay fears and the new activ8 warm up protocols are being launched. Research is being done into a new saliva test for pitchside concussion.
9. RFU Board visit – Board visit PGH on 19<sup>th</sup> September and hold their meeting on 20<sup>th</sup> September.

SU & DS left the meeting.

#### Minutes of the last meeting:

The minutes of the Board meeting held on Monday 3<sup>rd</sup> July 2017, (previously circulated) were accepted and signed as a correct record.

#### Matters arising

There were no matters arising.

#### RFU Report

RTJB Reported:

1. Stephen Brown has been promoted from CFO to CEO, he is popular choice.
2. CB Leaders conference to be held on 30<sup>th</sup> Sept / 1<sup>st</sup> Oct at Hinckley.
3. KA – Peter Gore (Bolton) & Adam Padgett (Colne & Nelson) invited to the Mitsubishi Motors black tie awards dinner.
4. KA – Wigan and Manchester had recently won awards at Twickenham for their youth work.

## Finance & Funding Report

PD Reported:

1. The accounts have been sent to the examiners ERC, everything balances.
2. S Kohler has been appointed in the sponsorship role and will report to the finance committee.
3. With Board approval plans to speak to M Bailey and propose the International Ticket manager role become a paid position with addition of an admin fee on ticket prices. Board approval was given.

## RDC Report

TF had circulated a report and highlighted the following:

1. The M & J committee had raised concerns about the ownership of festivals and who was responsible for documenting risk assessments. G Glenn is to approach the RFU and let governance comment of the documentation.
2. The PFR has been entered but should not be fully published as this is not a financial plan.
3. Coaching conferences were proving very popular.
4. ERCAs (England Rugby Coaching Award) is now in place to replace the old levels 1 & 2. Lancs organised CPD courses will still be run and we should encourage people to attend.
5. DNH – had attended the M & J meeting and each of the 4 age grade competitions have a separate committee responsible for it. An open forum meeting is to be held at LSH and the committee will meet on a more frequent basis.
6. For second season running there has been an increase in number of teams entering M & J competitions (this season from 137 to 146).
7. JSG – requested permission for Royals to play AAs between Christmas and New Year at PGH, approval granted.

## Club and Community Rugby

DNH reported:

1. had attended the recent C & CR meeting which was constructive with people taking on roles & responsibilities.

## Volunteering

ASK reported:

1. Leadership Academy – Applications are coming in and it was approved to reimburse candidates on the successful completion of the course.
2. Gary Morgan has been co-opted to the role of volunteer co-ordinator.
3. The Presidents Award and Value the Volunteer Awards winners were decided and names will be sent to Twickenham.

## Safeguarding

1. Lancs Safeguarding conference has changed date from 9<sup>th</sup> Sept to 21<sup>st</sup> Oct at West Park..

## Cup and Competitions

KA reported:

1. All senior competition draws had been added to the website.

2. A meeting was to be held with NOWIRUL on 5<sup>th</sup> October.

Governance

Nothing to report.

Discipline

JSG reported:

1. Season had started briskly with 10 sendings off in the first weekend.

Correspondence.

There was no correspondence appertaining to the meeting.

New Members

Annual membership applications were accepted from Adam Jackson & Martin Rigby.

50:50 Draw

Aug-17	Value	Sept-17	Value
S Knowles	£52.50	R T J Briers	£52.50
P Saunders	£8.75	K Andrews	£8.75
J E Nixon	£8.75	M Downs	£8.75
R Thompson	£8.75	E B N Norc-Taylor	£8.75
D Welsh	£8.75	P E Hughes	£8.75

Date of next meeting:

Next Meeting: Monday 2<sup>nd</sup> October 2017

Any other Business

1. KA – AKS are to host a South African touring team
2. JSG – Any luck with moving a Board meeting to Blackburn
3. RTJB – to be discussed at November Council meeting the playing of the Senior Mens, U20s and Womens County Championship Finals on same day at Twickenham.
4. MD – Lancs Rugby TV is to be launched embedded in the website.
5. DNH – Do membership proposers and seconders need to be members, it was felt that this should remain status quo.

There being no further business the meeting closed at 8:45pm

 Chairman Date 9<sup>th</sup> Oct 2017